

**INSTRUCTIONS OF HOW TO ENROL IN EXTRACURRICULAR ACTIVITIES FOR THE 2023/2024 COURSE.**

- Inscriptions online are available before Friday 25<sup>th</sup> July.

**Enrol extracurricular**

Online extracurricular activities

Go to the “Alexia” platform once you have entered on the left hand lateral side there appears the following icon :



Click here to see everything

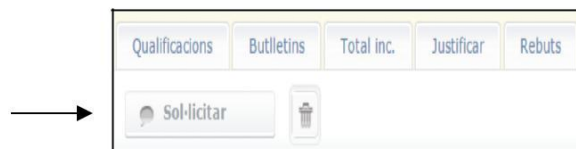
To ease your search, select the 2023/2024 course here you will only see the programmed activities for the next course

The screenshot shows the Alexia platform interface. On the left is a sidebar with navigation options: General Evaluation, Summary, Affiliation (My Children), Communication (My Agenda, My Notices, Interviews, Notice board, My galleries, My Surveys), and Administration. The main area displays the 'Son/daughter's card' for 'Enrollee sections: EIP5-B'. Below this, there's a 'Request' button and a 'Filter results' section with dropdowns for Course (2022/23), Activity (MUSICA), Status (All), and Range of hours (08:00 to 19:00). The main content area shows a card for 'MUSICA P4 / P5 (2022 / 2023)' with a 45€ price tag. A red circle highlights the '2023' year selector in the top right corner. A modal window titled 'Canviar curs escolar' is open, showing 'Curs escolar: 2023/24' with 'Acceptar' and 'Cancel·lar' buttons.



Automatically all the possible activities will appear according with your child's age and school year.

To apply for an activity first mark the box as to which they are interested then click on the request button.



**Attention you cannot mark more than one activity at one time, you have to repeat the process for each activity.**

Once you have marked the activity requested a message will appear informing you of your prescription, click accept, then the date will appear as to when the request was made.



If you want to cancel your request select the wastepaper basket icon and click, once you have done this it will ask your motive for cancellation of request answer then click on accept and your request will be cancelled.

